

## ABSTRACT OF THE DISCLOSURE

An access tool to facilitate exchange of data to and from an end-user application to one or more corporate data files without the end-user's direct use of the corporate data tool used to create and maintain the corporate data files. The process works without the need of the end-user to be familiar with the particular corporate data tool (such as SQL) or how to connect to the one or more corporate data files (such as a database). An end-user document template with one or more variable tags is used as a placeholder for a set of one or more queries that are executed against one or more the corporate data files (such as one or more databases). After execution of the one or more queries against the one or more corporate data files, the values obtained from the queries are formatted and placed back into the template document in place of the corresponding variable tags. Another optional feature of the present invention is the use creation of data entry forms based on templates with appropriately placed variable tags. The form template created by the end-user using an end-user tool. This abstract is provided as a tool for those searching for patents, and not as a limitation on the scope of the claims.